



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, APRIL 21, 2014 APPROVED May 5, 2014

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:34 p.m. on Monday, April 21, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Sue B. Strickford led the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, George Langwasser, Vice Chair, Sue B. Strickford, Sara Persechino and Ken Traum

Staff Present: Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant; John Thayer, Highway; Superintendent, and Jessica Bailey, Recreation Director

Public Present: Janet Krzyzaniak and Merle Dustin

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda taking the following action on motion made by Mr. Traum and seconded by Ms. Persechino:

Item	Date	Action	Comments
Accounts Payable Manifest	04-21-14	Approved	\$21,146.00
Accounts Payable Manifest	04-21-14	Approved	\$43,842.25
Accounts Payable Manifest	04-21-14	Approved	\$58,597.32
Payroll Manifest	04-21-14	Approved	\$31,139.31
Payroll Manifest	04-21-14	Approved	\$58,597.32
Intent to Cut	04-21-14	Approved	Map 214 Lots 5 & 6
Elderly Exemption	04-21-14	Approved	Werner Hertell
Elderly Exemption	04-21-14	Approved	Kathleen & David Barter
PAF-Recreation Vac. Camp Director	04-21-14	Approved	
PAF-Transfer Station new hire	04-21-14	Approved	
PAF-Recreation-Pond Director	04-21-14	Approved	

PAF-Recreation-Termination	04-21-14	Approved	
PAF-New field liner	04-21-14	Approved	
ABATEMENT	04-21-14	Approved	Map 206 Lot 21
ABATEMENT	04-21-14	Approved	Map 228 Lot 56
ABATEMENT	04-21-14	Approved	Map 217 Lot 37
ABATEMENT	04-21-14	Approved	Map 101 Lot 6
ABATEMENT	04-21-14	Approved	Map 225 Lot 123
ABATEMENT	04-21-14	Approved	Map 266 Lot 1
ABATEMENT	04-21-14	Approved	Map 239 Lot 34
ABATEMENT	04-21-14	Approved	Map 264 Lot 29
ABATEMENT	04-21-14	Deny	Map 225 Lot 12.7
ABATEMENT	04-21-14	Approved	Map 210 Lot 6.3
ABATEMENT	04-21-14	Approved	Map 257 Lot 59
ABATEMENT	04-21-14	Approved	Map 210 Lot 17
ABATEMENT	04-21-14	Approved	Map 221 Lot 96
ABATEMENT	04-21-14	Approved	Map 225 Lot 1
ABATEMENT	04-21-14	Approved	Map 224 Lot 23
ABATEMENT	04-21-14	Deny	Map 224 Lot 21
ABATEMENT	04-21-14	Approved	Map 223 Lot 62
ABATEMENT	04-21-14	Deny	Map 241 Lot 41
ABATEMENT	04-21-14	Approved	Map 240 Lot 24

Approval of Minutes

The Board reviewed the public meeting minutes of April 7, 2014. Ms. Persechino made a motion; seconded by Mr. Traum to approve the minutes of April 7, 2014.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of April 7, 2014. Mr. Traum made a motion; seconded by Ms. Persechino to approve the minutes of April 7, 2014.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining. MOTION APPROVED 4-0-1.

III. PUBLIC APPOINTMENTS

John Thayer, Highway Superintendent- Mr. Thayer was in to go over the engineering proposal for the E. Penacook Road Bridge over Blackwater. Mr. Thayer stated the project is in two phases. Mr. Thayer noted that this proposal is similar in costs to the proposal of Penacook Road over the Contoocook River. He further stated we cannot do both at the same time, so we are going to do E. Penacook first. Mr. Thayer stated we have cold patched it, however, it is critical that this bridge gets fixed soon. Chairman O'Brien signed off on the paper work.

Jessica Bailey, Recreation Director- Mrs. Bailey was in to get approval to access the funds from the Recreation Department Facilities Maintenance Trust Fund, for repairs to the skateboard park which is tentatively scheduled to be worked on May 4, 2014 and she will need funds to begin the work. Mrs. Bailey also stated she is currently looking to companies for sponsorship. The crew will be meeting with Mrs. Bailey at the skateboard park on Tuesday, April 22 at 9:00 am to get a materials list together. Mrs. Bailey intends to have all the materials on site so the work can begin on May 4. They will repair what can be repaired and everything will be

evaluated for safety. They hope to band aid it to open and then begin the work necessary to keep it open.

Mr. Traum made a motion to authorize the Recreation Director to spend up to \$7,000, which will come out of the Recreation Department Facilities Maintenance Trust Fund, to help repair the skateboard park and make it safe. Ms. Persechino seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; **MOTION APPROVED 5-0.**

IV. PUBLIC FORUM

Janet Krzyzaniak inquired of Ms. Persechino as to how to sign up for Earth Day Clean Up. Ms. Persechino inquired if Mrs. Krzyzaniak wanted to clean a particular road and told her to come to the Contoocook Riverway Association at 10:00 am and she would be assigned a road.

IV. OLD BUSINESS

Solid Waste Disposal Study Committee: The charge has been set and members need to be appointed. The Board suggested several people and the Board will be in touch to see if those people would like to fill out the paperwork to be considered for an appointment. Discussion ensued with regards to having a diverse group of people.

Committee Appointments: Economic Development has three vacant openings. Chairman O'Brien stated that he has spoken with Bryan Pellerin. Mr. Pellerin will speak to the other members and will bring forward the names of those wishing to be on the committee. After the members are appointed, the Board would like to have the EDC members come to a meeting to discuss going forward.

Hopkinton Webster Refuse Committee: one vacancy; no applicant

Human Services Advisory Committee: Mrs. Strickford nominated Allita Paine for the one open position. Mr. Langwasser seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; **MOTION APPROVED 5-0.**

Planning Board Alternates: Mr. Langwasser nominated James Fredyma and Clarke Kidder. Mr. Traum seconded.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; **MOTION APPROVED 5-0.**

Recreation Committee: one vacancy; no applicant.

Recycling Committee: one vacancy; Ms. Persechino nominated Jean Weld. Mr. Traum seconded.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Sr. Recreation Committee: one vacancy and 3 applicants. Mr. Traum nominated Janet Krzyzaniak. Mrs. Strickford seconded.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Flood Control Update: Chairman O'Brien reported it will go to the full Finance Committee on Tuesday, April 22, 2014 at 3:30 pm in Room 211.

Hopkinton Fairgrounds: Chairman O'Brien stated we have a new application for Tax Exemption status from the Hopkinton Fairgrounds. We had denied their previous application under the Education category. They are now applying under the Charitable category. Discussion ensued with regards to RSA 72-23 and the definition of charitable.

Mr. Traum made a motion to deny the application for tax exempt status from the Hopkinton Fairgrounds. Mr. Langwasser seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board requested Mr. Cass to send a denial letter. Mr. Langwasser also requested the assessor check with the assessor's office in Concord, as they have denied applications for tax exempt status under the charitable category, because the owner rented out some of the buildings on the property.

NEW BUSINESS:

Proposed Fundraising Policy: Discussion ensued, with regards to adding a term under definitions. The Board would like "Fundraising" to be added to definitions. Fundraising to include money solicited and collected as well as "in-kind services".

Mr. Langwasser made a motion to approve the Proposed Funding Policy #41, with the addition of the definition of fundraising to include in-kind services. Mr. Traum seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

250th Fundraising Letters: Ms. Persechino stated the letters will be going out next month, one is for business owners and the other is for individuals. There will be an in person follow up to the businesses. Chairman O'Brien stated that somewhere on the letter it should state that the donation is tax deductible.

HYSA Shed Request: HYSA is requesting permission to erect a shed @ Houston Field for equipment. Mr. Traum inquired if HYSA had insurance to cover the shed. Discussion ensued about liability and HYSA agreeing to provide the maintenance for the shed.

Ms. Persechino made a motion to approve the shed request by HYSA, with the understanding that the Town of Hopkinton has no liability concerning the shed. Mr. Traum seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; **MOTION APPROVED 5-0.**

OTHER: Ms. Persechino stated the 250th Committee is moving forward with the fundraising sign. Discussion ensued, with regards to placement of the sign. Mrs. Krzyzaniak was against putting the sign in the triangle. Chairman O'Brien requested that Ms. Persechino check with Police Chief Pecora to make sure the sign will not be an obstruction to traffic.

Chairman O'Brien noted a public hearing on "No Through Trucks" has been scheduled for May 19, 2014.

Mrs. Strickford stated she received several calls stating the Open House for Bob Arsenault was great. It was well attended and Mrs. Strickford wanted to thank Mr. Cass for all his work on the Open House. Mr. Langwasser stated the Open House was well received because of the relationship that the Police Department has with the residents of the town.

ADJOURNMENT

There being no further business, motion by Ms. Persechino seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant